

Date

Dear Client Name ,

Students in Class have been given project Description. An important component of the project is to extend beyond the boundaries of the classroom and reach out to the community, while maintaining course learning outcomes:

- Outcomes

You have been contacted by a student or group of students requesting your participation in their course project. This letter of agreement acknowledges that you are volunteering to participate in a project with the below-named students from Program. Because the primary objective of this project is to support learning, there is no explicit guarantee nor return on your investment of time.

The project could consist of many different components, including but not limited to:

- List potential deliverables

Students will meet with you to discuss the needs of your organization as it fits within the learning outcomes of the course. The student(s) will present a proposal, timeline and budget (if applicable) and may, if your schedule allows, request meetings during the quarter.

Students are required to meet the learning outcomes of the course and will present final deliverables to the faculty of Program. Students will also be required to show the results of this partnership to you. This may represent all or a portion of the stated proposal. While students make every attempt to complete their work each quarter, there are occasions in which a student must drop a class, or for other reasons, not complete the assigned work. If a student is unable to complete the project, Seattle Central is not liable or responsible for its completion.

Your signature below indicates that you understand your participation in this project is voluntary and is not in exchange for the work created and is in no way a work for hire scenario. The intellectual property rights of both parties will be respected. As such, students will receive no added benefit (pay, trade or the like) aside from the educational opportunity it will provide and the final grade earned.

Should you wish to obtain the rights to the work created or continue this project beyond the completed state, you may do so only with student permission and assume associated costs. Using the work without the expressed written consent of the students will be considered a violation of copyright.

Thank you for participating in this project to further the education of Seattle Central students. If you have any questions or comments please do not hesitate to contact me.

Seattle Central Representative  
Representative Title

<b>Student Participants</b>	<b>Date</b>	<b>Signature</b>
Student name 1	date	
Student name 2	date	
Student name 3	date	
Student name 4	date	
<b>Client Contact name</b>	<b>Date</b>	<b>Signature</b>
Client Name.	date	